



# Expression of Interest

Workplace Solutions

BAE Systems Australia

**BAE SYSTEMS**

## Acronyms and Definitions

Abbreviation	Definition
<b>AIC</b>	Australian Industry Capability
<b>AUD</b>	Australian Dollars
<b>BAE</b>	BAE Systems Australia
<b>EOI</b>	Expressions Of Interest
<b>NATA</b>	National Association of Testing Authorities
<b>OQE</b>	Objective Quality Evidence
<b>RAN</b>	Royal Australian Navy
<b>RAP</b>	Reconciliation Action Plan

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### 1. INTRODUCTION

BAE Systems Australia are inviting Expressions of Interest (EOI) from prospective suppliers to engage in BAE's supply chain.

### 2. SCOPE

The scope of this particular EOI covers all supply categories related to Workplace Solutions

### 3. CATEGORIES

The types of goods and/or services that may be needed are as follows;

Category	Description
Facilities Management	Building operations and maintenance management
Lease & Rent	Lease Renewal / Relocation Services Lease Exit Services Site Search Services Acquisition / Disposal Services
Construction of new Buildings	Contractors for commercial and industrial builds <ul style="list-style-type: none"><li>• Low value works projects &lt; \$1M</li><li>• Project value \$1M and above</li></ul>
Construction Consultancy	Building and construction-related services <ul style="list-style-type: none"><li>• architectural services</li><li>• engineering design</li><li>• surveying</li><li>• project management</li><li>• superintendent</li></ul>
Facilities Refurbishment	Contractors for commercial and industrial refurbishment projects <ul style="list-style-type: none"><li>• Low value works projects &lt; \$1M</li><li>• Project value \$1M and above</li></ul>
Office Refurbishment	Interior Design Fit-Out

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Minor Construction Day Works	Construction works may include earthworks, footings, drainage and installation of utilities as needed for the use of the temporary structure.
Utilities	<p>Electricity and Gas suppliers</p> <p>Solar Panel Installations and Maintenance (Commercial)</p> <p>Advisory / Consultancy:</p> <ul style="list-style-type: none"> <li>• Energy efficiency</li> <li>• Renewable energy and emissions reduction</li> <li>• Energy procurement</li> </ul>
Furniture	<p>Manufacturing and installation of Office Furniture (Sit-to-stand desks, chairs, storage cupboards, meeting room tables, etc.</p> <p>Furniture Relocation Services - regional and interstate (Including on-site dismantle and re-assemble)</p> <p>Furniture Disposal (including auction services)</p>
Catering	<p>Food Services for manufacturing and office environments</p> <p>Corporate Catering – Small to large meeting events (local add-hoc or planned meeting types)</p>
Office Consumables	Stationary, office paper, etc
Asset Disposal and Recovery	<p>Management of surplus, obsolete and no-longer used assets</p> <p>Industrial Auctions</p> <p>Consignment Selling</p> <p>Disposing of Inventory</p>
Airfield Services	<p>Aircraft Towing</p> <p>Support Equipment</p>

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	Ground Handling Equipment Airfield Support Services Generic
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### 4. PRE-QUALIFICATION QUESTIONNAIRE (GENERIC)

1. Does your website provide a detailed description of your Company's capability? If yes, provide the appropriate link.
2. Are you an Australian registered company? If yes, provide your ABN details.
3. Are you an Indigenous company and registered with Supply Nation? If yes, provide a link to your profile on the Supply Nation Website or other supporting evidence.
4. Do you have a Reconciliation Action Plan (RAP) in place? If yes, please attach evidence.
5. How many Indigenous/Aboriginal/Torres Strait Islanders are employed within your organisation? Stipulate whether the employees are Full Time or Part Time.
6. Provide details of the company's management organisation structure and full time headcount. Attach evidence/organisation structure.
7. State level of Professional Indemnity, Product and Public Liability and Work Cover Insurance coverage.
8. Please state what quality certification and accreditations you hold? Please attach evidence.
9. Do you hold Defence Industry Security Program (DISP) Membership?
  - a. If yes, please state what membership level you hold.
  - b. Refer to the [DISP Webpage](#) on information regarding DISP Membership and how to apply. DISP membership is a requirement for all contracts

### 5. PRE-QUALIFICATION QUESTIONNAIRE (SPECIFIC TO THE REQUIREMENTS)

1. Provide full details including value and location of previous major defence, maritime or commercial projects in which your company has delivered Procurement Professional Services.
2. Please refer to the list of categories provided above and select which areas you have the capability to supply into.

Closing date for Expression of Interest: **31<sup>st</sup> December 2023**