



Package Title	Supplier Capability Assessment – Onshore Facilities Management and Property Management Services																																										
Reference Number	DRIMS# 1401668432 & DRIMS# 1401670032																																										
Package Description	<p>Background:</p> <p>Woodside Global Property and Facility Services (GP&FS) function is releasing a Supplier Capability Assessment to determine market capacity and capability for the delivery of its onshore facilities management and property management services. Response can be for either or both of Package A and or Package B and or for part(s) or the whole of the scope of services items as outlined below (i.e. A1).</p> <p>General Scope of Works:</p> <p>Package A: Burrup Facilities Management</p> <table border="1" data-bbox="395 837 1353 1346"> <thead> <tr> <th data-bbox="395 837 564 869">Item</th> <th data-bbox="564 837 1353 869">Package A – Burrup Facilities Services</th> </tr> </thead> <tbody> <tr> <td data-bbox="395 869 564 900">A.1</td> <td data-bbox="564 869 1353 900">Catering and Hospitality Services</td> </tr> <tr> <td data-bbox="395 900 564 931">A.2</td> <td data-bbox="564 900 1353 931">Cleaning Services</td> </tr> <tr> <td data-bbox="395 931 564 963">A.3</td> <td data-bbox="564 931 1353 963">Preventative and Reactive Services</td> </tr> <tr> <td data-bbox="395 963 564 994">A.4</td> <td data-bbox="564 963 1353 994">Bike Maintenance Services</td> </tr> <tr> <td data-bbox="395 994 564 1025">A.5</td> <td data-bbox="564 994 1353 1025">Laundry Services</td> </tr> <tr> <td data-bbox="395 1025 564 1057">A.6</td> <td data-bbox="564 1025 1353 1057">Grounds Maintenance and Management Services</td> </tr> <tr> <td data-bbox="395 1057 564 1088">A.7</td> <td data-bbox="564 1057 1353 1088">Courier and Mail Services</td> </tr> <tr> <td data-bbox="395 1088 564 1240">A.8</td> <td data-bbox="564 1088 1353 1240">Project and Construction Management Services</td> </tr> <tr> <td data-bbox="395 1240 564 1346">A.9</td> <td data-bbox="564 1240 1353 1346">Karratha Residential Accommodation – Property and Asset Management Services</td> </tr> </tbody> </table> <p>Package B: Australia and International Portfolio Facilities Management</p> <table border="1" data-bbox="395 1429 1362 2078"> <thead> <tr> <th data-bbox="395 1429 564 1460">Item</th> <th data-bbox="564 1429 1362 1460">Package B – Australia and International</th> </tr> </thead> <tbody> <tr> <td data-bbox="395 1460 564 1491">B.1</td> <td data-bbox="564 1460 1362 1491">Property Transaction Services</td> </tr> <tr> <td data-bbox="395 1491 564 1585">B.2</td> <td data-bbox="564 1491 1362 1585">Portfolio Management, General Services and Reporting</td> </tr> <tr> <td data-bbox="395 1585 564 1680">B.3</td> <td data-bbox="564 1585 1362 1680">Facilities Management – Hard Services (Preventative and Reactive)</td> </tr> <tr> <td data-bbox="395 1680 564 1774">B.4</td> <td data-bbox="564 1680 1362 1774">Facilities Management – Soft Services (Preventative and Reactive)</td> </tr> <tr> <td data-bbox="395 1774 564 1805">B.5</td> <td data-bbox="564 1774 1362 1805">Courier and Mail Services</td> </tr> <tr> <td data-bbox="395 1805 564 1836">B.6</td> <td data-bbox="564 1805 1362 1836">Workplace Services and Records Management</td> </tr> <tr> <td data-bbox="395 1836 564 1868">B.7</td> <td data-bbox="564 1836 1362 1868">Project and Construction Management Services</td> </tr> <tr> <td data-bbox="395 1868 564 1899">B.8</td> <td data-bbox="564 1868 1362 1899">Catering and Hospitality Services</td> </tr> <tr> <td data-bbox="395 1899 564 2029">B.9</td> <td data-bbox="564 1899 1362 2029">Residential Accommodation – Property and Asset Management Services</td> </tr> <tr> <td data-bbox="395 2029 564 2078">B.10</td> <td data-bbox="564 2029 1362 2078">Systems Provision and Management</td> </tr> </tbody> </table>	Item	Package A – Burrup Facilities Services	A.1	Catering and Hospitality Services	A.2	Cleaning Services	A.3	Preventative and Reactive Services	A.4	Bike Maintenance Services	A.5	Laundry Services	A.6	Grounds Maintenance and Management Services	A.7	Courier and Mail Services	A.8	Project and Construction Management Services	A.9	Karratha Residential Accommodation – Property and Asset Management Services	Item	Package B – Australia and International	B.1	Property Transaction Services	B.2	Portfolio Management, General Services and Reporting	B.3	Facilities Management – Hard Services (Preventative and Reactive)	B.4	Facilities Management – Soft Services (Preventative and Reactive)	B.5	Courier and Mail Services	B.6	Workplace Services and Records Management	B.7	Project and Construction Management Services	B.8	Catering and Hospitality Services	B.9	Residential Accommodation – Property and Asset Management Services	B.10	Systems Provision and Management
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Delivery Place	<p>Electronic lodgement:</p> <p>cam.fawcett@woodside.com.au</p> <p>Hard copy lodgement:</p> <p>Attention: Cameron Fawcett</p> <p>Mia Yellagonga 11 Mount Street PERTH WA 6000</p>
Supplier EOI Instructions	<p>Supplier(s) are invited to express interest by registering on ICN Gateway where competency and previous positive experiences of similar systems can be demonstrated.</p> <p>ICNWA will follow up on full scope registrations by email, once the full scope closing date has passed. The supplier's response to ICNWA's email will form their expression of interest for this Supplier Capability Assessment (SCA).</p> <p>Suppliers will only be considered for Prequalification to tender if deemed suitably qualified based on criteria, including but not limited to, HSSE, Quality management, Financial standing and Workload availability.</p> <p>Please note this is a Supplier Capability Assessment (SCA) only, the content of this work is subject to change pending demand and timelines.</p>
Contact	<p>All initial enquiries should be made through the Industry Capability Network Western Australia</p> <p>Ray Loh</p> <p>Ray.Loh@icnwa.org.au</p> <p>+61 (0) 8 9365 7499</p>
URL	<p>For more information about Woodside please refer to the Company's website:</p> <p>www.woodside.com.au</p>
EOI Closing Date	<p>Four (4) weeks from package upload date – 10 March 2021.</p>



SUPPLIER CAPABILITY ASSESSMENT (SCA) - CLARIFICATION REGISTER

SUPPLIER CAPABILITY ASSESSMENT NO: 1401668432

REVISION NO: B

TITLE: Onshore Facilities Management and Property Management Services

DATE: 05/03/2021

Item No.	Section / Clause	Date	Comment By	Exception / Clarification	Status (Open/Closed)
1	Part 1 – Instructions to Respondents	24/02/2021	RESPONDENT	Request clarification regarding submission of the SCA for Onshore Facilities Management and Property Management Services Expression of Interest lodged on ICNWA.	Closed
	Clause 1.2 – Lodgement of Response	24/02/2021	WEL	The instruction on the ICN Gateway portal indicates response to be uploaded there, whereas the SCA documentation indicates submission should be made via email to yourself. Can you please confirm the required method? Respondents are respectfully requested to upload Response via ICN Gateway portal and also via e-mail to cam.fawcett@woodside.com.au by close of business, 5pm AWST Wednesday 10 March 2021 (“Closing Time”).	
2	Part 5 – Key Focus Areas & Objectives	02/03/2021	RESPONDENT	Looking through requirements for the onshore facilities Woodside are needing serviced and while the items are not specifically mentioned I can see a need for our services. Woodside are leasing a number of properties, would there be a need for GLA (Gross lettable area) & NLA (Net lettable area) Surveys for part of your lease agreements or is this arranged through your property managers?	Closed
	Clause 5.2.10 - Other	05/03/2021	WEL	Further to this you have a number of quite large rural properties that require property condition reports. Is this just the buildings or the entire property, as we have a fixed wing geolocated droned that has the capacity to survey the entire property in an efficient manner. Potential requirement for services, however please note that these services would be unlikely to warrant a stand-alone Contract and would more likely be required under a sub-contract arrangement. The Supplier Capability Assessment (SCA), in particular Section 5.2.10, specifically relates to submissions in regard to subcontracting opportunities. Scopes of work are in the process of being drafted and the SCA is based on high level scope summaries in order to gauge Contractor capability. Please outline your services in submission in regard to potential subcontracting opportunities.	
3	Part 4 – Scope of Services	04/03/2021	RESPONDENT	Can you confirm the Residential section in the last part of Package B you do want FM services provided to the Karratha properties and not the International leases?	Closed



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Item No.	Section / Clause	Date	Comment By	Exception / Clarification	Status (Open/Closed)
	Clause 4.3.2 – Package B – Australia and International Portfolio Facilities Management	05/03/2021	WEL	Item B.9 - Residential Accommodation - Property and Asset Management Services applies to both Karratha and International residential accommodation.	
4	Part 1 – Instructions to Respondents Clause 1.2 (a) – Lodgement of Response	04/03/2021	RESPONDENT	<p>We note the requirement under item 1.2 of the SCA instructions - that respondents are required to respond in “Microsoft Word” format, with any attachments embedded as “Adobe PDF” or “Microsoft PowerPoint” files. In our experience this will make the final document extremely large and susceptible to crashing.</p> <p>We also note on reviewing the ICN gateway portal that uploads are limited to 2 documents at a maximum size of 16MB. Our draft document currently exceeds this file size.</p> <p>Can we therefore request that we submit our final submission in PDF, with a separate PDF for attachments? Our intention would be to ZIP these two files and upload them under the SCA requirements. Providing the Excel document separately under the 2nd upload option. This will also allow us to email the documents directly - noting that most companies have a 10MB restriction on incoming emails.</p>	Closed
		05/03/2021	WEL	Submission proposal acceptable.	
5	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		
6	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		
7	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
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8	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		
9	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		
10	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		
11	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		
12	Section XX	D/M/2021	RESPONDENT		Open
	Clause XX	D/M/2021	WEL		
		D/M/2021	RESPONDENT		